

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAUTAUQUA UTILITY DISTRICT
July 8, 2025**

Present: Commissioners Faust, Boehner, Metzger, Rovegno and Waasdorp
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,
Jami Koresko
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.

The meeting was called to order at 8:31 A.M. by Chairman Faust at the water treatment plant office.

After a review of the June 10, 2025 regular board meeting minutes, Commissioner Rovegno made a motion to approve, seconded by Commissioner Waasdorp and approved.

Commissioner Waasdorp made a motion to confirm the bills for payment, seconded by Commissioner Boehner and approved.

Superintendent Starks went over the Water and Sewer Billing receivable. Superintendent Starks stated that there was a total of two customers (four total units) that will have service terminated due to non-payment.

After a brief discussion on Employee Health Insurance Contributions, Commissioner Boehner made a motion for employees to contribute 15% of health, dental, and vision insurance premiums across all four tiers, seconded by Commissioner Waasdorp and approved.

After a brief discussion, Commissioner Rovegno made a motion to reinvest the \$1,013,000 from the district's current US Treasury bill into a 5-month US Treasury at 4.127% thru Key Bank, seconded by Commissioner Boehner and approved.

Superintendent Starks gave the board an update on the Peck and Cookman Main Backups. Superintendent Starks stated that there have been several sewer backups since the start of the season that have been caused by Main backups on Peck and Cookman. Superintendent Starks stated that both mains were addressed quickly and rodded to restore flow. Superintendent Starks also stated that he doesn't believe there is going to be too much of an overall cost to the CUD from the backups.

Superintendent Starks gave the board an update on the phones and fiberoptic internet at the Wastewater Treatment Plant. Superintendent Starks stated that DFT came and set up the fiberoptic, along with the phone lines. Superintendent Starks stated that everything is now connected and is waiting for them to be turned on.

Superintendent Starks gave the board an update on the Square Engineering Firm meeting with Matt Zarbo to address aging concrete tanks. Superintendent Starks stated that Mr. Zarbo is coming to assess the concrete that is breaking down and falling apart at the tanks, as well as some other issues around the plant. Superintendent Starks stated that he's hoping the tanks can be patched and sealed.

Superintendent Starks gave the board an update on NCLSD. Superintendent Starks stated that he met with Matt from NCLSD on Thursday and that Matt is going to meet with his board and hopefully they can come up with a new agreement based on what Superintendent Starks and Matt discussed.

Superintendent Starks gave the board an update on the Per-and Polyfluoroalkyl Substances (PFAS) Class Action Lawsuit. Superintendent Starks stated that he reviewed the CUD water results and the water has zero trace of PFAS, so the CUD is not eligible for the class action lawsuit.

Superintendent Starks gave the board an update on 26 Cookman Ave. Water Service. Superintendent Starks stated that the owners at 26 Cookman Ave. called the water department about very low water pressure in their home and asked if the CUD could come out and investigate. During the investigation, employees were able to locate the reason for the low water pressure, which was caused by the installation of a storm sewer drain several years ago, where the water saddle was moved back incorrectly and was cutting off water flow. Superintendent Starks stated that employees were able to dig up that part of the main and repair the saddle and restore flow.

Superintendent Starks gave the board an update on Square Engineering Firm Meeting with Matt Zarbo to look at getting a request for proposal for best options for Water Plant Upgrade. Superintendent Starks stated that he would meet with Matt and go over all the options for the Water Plant Upgrade and would report back to the board with those results.

Superintendent Starks gave the board an update on the Part-Time Summer Employment Hire. Superintendent Starks stated that he hired a summer part-time employee named Franciso McGowan and that Mr. McGowan has really picked up all the aspects of the job at the Water Plant and that things are working out very well.

Superintendent Starks gave the board an update on Street Lighting and National Grid Correspondence. Superintendent Starks stated that he spoke with Paul from National Grid and stated that National Grid is looking for correspondence from not only the CUD, but from the District's electrician, BECC Electric, regarding when street lights were installed. Superintendent Starks stated that he's working with Steve from BECC Electric to come up with material to submit back to National Grid.

The next board meeting is scheduled for Tuesday, August 12, 2025 at 8:30 A.M. at the water plant office.

Meeting Adjourned by Commissioner Rovegno, seconded by Commissioner Boehner and approved.

Marge Metzger
Secretary