

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAUTAUQUA UTILITY DISTRICT
June 10, 2025**

Present: Commissioners Faust, Boehner, Metzger and Waasdorp
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,
Jami Koresko
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.

The meeting was called to order at 9:41 A.M. by Vice-Chairman Waasdorp at the water treatment plant office.

After a review of the May 15, 2025 regular board meeting minutes, Commissioner Boehner made a motion to approve, seconded by Commissioner Metzger and approved.

Commissioner Metzger made a motion to confirm the bills for payment, seconded by Commissioner Boehner and approved.

Ms. Koresko went over the Water and Sewer Billing Collection. Ms. Koresko stated that there are a total of 28 unpaid accounts and she expects most of them to be paid within the next week. Water termination is scheduled for Monday, June 16, 2025 for the remaining unpaid balances.

There was a brief discussion on Employee Health Insurance renewal rates. Ms. Koresko stated that she was able to get next year's pricing for Univera, Independent Health, Highmark of Western New York, Delta Dental, and VSP. There was not an increase for Delta Dental and VSP. Ms. Koresko supplied a cost breakdown to the board with Univera's current pricing vs. the renewal pricing for all three health insurance companies and it showed there would be an estimated 7.3% increase if the district remains with Univera, a 10.8% increase with Independent Health and a 9.4% increase with Highmark of Western New York. Ms. Koresko also stated that the renewal date for health insurance is September 1st. After a brief discussion, Commissioner Boehner made a motion that the district remain with the current Univera plan and that employee contributions will be 20% of the premium minus the single coverage premium, seconded by Commissioner Metzger and approved. Board stated that single employee health insurance is still covered in full.

There was a brief discussion about the Personnel Policy Sick Leave and Chairman Faust requested to continue the discussion at the next board meeting.

Superintendent Starks gave the board an update on the Odor Control Media. Superintendent Starks stated that he received a quote to replace the media and put new media in, which came in at \$29,000. Superintendent Starks stated that the Wastewater Treatment Plant will budget this for 2026.

Superintendent Starks gave the board an update on the SBR Basin #2 Return Activated Sludge Pump. Superintendent Starks stated that the sludge pump quit working a couple weeks ago, so that pump was removed and replaced with a new pump and that the old pump was sent out to get an estimate for repair.

Superintendent Starks gave the board an update on NCLSD. Superintendent Starks stated that he had a conversation with Matt from NCLSD and went over the CUD costs to our customers vs. what CUD charges to NCLSD. Superintendent Starks stated that Matt was going to discuss this information with his board.

Superintendent Starks gave the board an update on the Booster Station Water Main. Superintendent Starks stated that all lines for the booster station at the new theater building are finished being moved. Superintendent Starks stated that flow tests, for the new lines, came back very similar to flow tests done prior to the lines being moved.

Superintendent Starks gave the board an update on the Miller Park Fire Hydrant. Superintendent Starks stated that the hydrant at Miller Park was replaced, which caused some properties to be without water for a few hours. Superintendent Starks stated that one contractor was hired to dig on scene and one contractor was hired to cut out old asbestos pipe and dispose of.

Superintendent Starks gave the board an update on the Part-Time Summer Employment Search. Superintendent Starks stated that he had a total of five interviews and that he has a call out to one applicant to hire and is waiting to hear back. Superintendent Starks stated that if he doesn't hear back or if the applicant is not longer interested, he has another applicant that he'd offer the job to.

Superintendent Starks gave the board an update on Street Lighting and National Grid Correspondence. Superintendent Starks stated that National Grid stated that they haven't received anything from CUD prior to 2021, which is correct because National Grid would've received correspondence about lighting changeouts from the CUD's electrical contractor, not CUD. Superintendent Starks stated he contacted Steve from BECC Electric (CUD's electrical contractor) and Steve is going to put documentation together to submit to National Grid.

The next board meeting is scheduled for Tuesday, July 8, 2025 at 8:30 A.M. at the water plant office.

Meeting Adjourned at 10:56 A.M. by Commissioner Waasdorp, seconded by Commissioner Metzger and approved.

Marge Metzger
Secretary