

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAUTAUQUA UTILITY DISTRICT
September 6, 2022**

Present: Commissioners Faust, Waasdorp, Boehner, Kushmaul, and Metzger
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,
Jami Koresko
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.

The meeting was called to order at 9:33 A.M. by Vice Chairman Waasdorp at the water treatment plant office.

Commissioner Faust made a motion to accept the appointment of Russell Boehner to serve on the board for the unexpired term of Chairman Kullberg, seconded by Commissioner Metzger and approved.

Commissioner Faust informed the Board that the CUD has received Chairman Kullberg's letter of resignation and read aloud. Commissioner Faust made a motion that the board accept the resignation of Chairman Kullberg with great reluctance, seconded by Commissioner Kushmaul and approved.

Commissioner Kushmaul made a motion to accept the appointment of Sylvia Faust to serve as Chairman of the Board for the unexpired term of Chairman Kullberg, seconded by Commissioner Metzger and approved.

Commissioner Metzger made a motion to accept the appointment of Russell Boehner to serve as Treasurer of the Board for the unexpired term of Commissioner Faust, seconded by Commissioner Faust and approved. Russell Boehner signed his oath of office and Ms. Koresko notarized it.

Ms. Koresko stated to the board that she will have to update both the Key Bank and M&T Bank accounts to reflect the change in Commissioners. Ms. Koresko also stated that the M&T Credit Card will need to be changed out of Chairman Kullberg's name. After a brief discussion, Commissioner Faust made a motion to change the M&T Credit Card into Vice Chairman Waasdorp's name, seconded by Commissioner Kushmaul and approved.

After a review of the August 16, 2022 regular board meeting minutes, Commissioner Kushmaul made a motion to approve as written, seconded by Commissioner Waasdorp and approved.

Commissioner Kushmaul made a motion to confirm the bills for payment, seconded by Commissioner Metzger and approved.

There was a review of the 2023 Budget presented by Carol Drake. Ms. Drake stated that all items in the budget look in line. Ms. Koresko stated that the district came in at \$276 under the max amount for the Tax Levy. Commissioner Waasdorp made a motion to adjust water rates to .62/100 gallon and sewer rates to .86/100 gallon, along with an increase of 15% in the water annual fee and an increase of 9% in the sewer annual fee, seconded by Commissioner Boehner and approved. After a review of the 2023 Budget, Commissioner Boehner made a motion to approve the 2023 Budget as modified, seconded by Commissioner Waasdorp and approved. Chairman Faust made a motion to approve the 2023 Tax Levy as

modified, seconded by Commissioner Kushmaul and approved and signed. Chairman Faust thanked Ms. Drake for her work at the district and was excused for the balance of the board meeting.

Superintendent Starks gave the board an update on the Wastewater Treatment Plant. Superintendent Starks stated that the plant is running pretty well, that they had a good summer and that things are starting to slow down getting ready for winter. Superintendent Starks stated that he started working on the bid for the tank railings and expects to go out to bid very soon. Superintendent Starks also stated that the letter regarding grease traps is almost complete. Mr. Wright asked what readings the Wastewater Treatment Plant were getting from the shores and Superintendent Starks stated that they are receiving around 2 million gallons a month.

Superintendent Starks gave the board an update on the Water Treatment Plant. Superintendent Starks stated a technician came in to do some work on the tank chart and that he got a quote for pressure washing the water tanks and expects that work to be completed very soon. When Superintendent Starks was asked about the new water meter reading system being installed, he told the board the new meters will not be installed until after the new year and will change the billing software over to reflect the spring billing. The remaining meter items aren't expected to ship until December 31, 2022.

There was a brief discussion regarding Street Lighting. Superintendent Starks stated Steve from BECC told him that a spreadsheet of all updated lights was sent over to National Grid when they were completed. Superintendent Starks and Mr. Wright will continue to work on getting the rates for Street Lighting from National Grid changed. Superintendent Starks and Mr. Wright contacted the representative from National Grid with no response, but will continue to reach out in efforts to change rates along with a reimbursement for past utility costs. There was a discussion about the CUD Street Lighting Policy that was presented to the board. After a brief discussion, Commissioner Waasdorp made a motion to adopt the current CUD Street Lighting Policy, seconded by Commissioner Kushmaul and approved.

Superintendent Starks gave the board an update on the Mandolin Ridge Project. Superintendent Starks stated that the developers are moving right along and believes some of the land will become commercial property.

Superintendent Starks gave the board an update on the Town of North Harmony water line extension. Superintendent Starks stated that to run the water line from Ashville to Magnolia, it has an estimated cost of \$22 million, \$26.5 million to build. To run the water line from Magnolia to Chautauqua as a backup water supply, Superintendent Starks estimates it would cost another substantial amount of money to do so. No action was taken.

Commissioner Waasdorp made a motion to go into executive session, seconded by Commissioner Kushmaul and approved.

Commissioner Kushmaul made a motion to end the executive session, seconded by Commissioner Metzger and approved.

Commissioner Kushmaul made a motion to give an immediate raise to of 10% above NYS minimum wage for all part time employees, seconded by Commissioner Metzger and approved.

Commissioner Bohner made a motion to give an immediate hourly raise to both Dennis Dixon and Jarrett Bates of \$2.00 an hour above what their current hourly rate is in recognition of their licenses with a comprehensive review of all other employees in January 2023, seconded by Commissioner Kushmaul and approved.

The next board meeting is scheduled for Tuesday, October 4, 2022 at 9:30 A.M. at the water plant office.

Meeting Adjourned by Commissioner Kushmaul, seconded by Commissioner Metzger.

Marge Metzger
Secretary