

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAUTAUQUA UTILITY DISTRICT
May 10, 2022**

Present: Commissioners Kullberg, Waasdorp, Faust, Kushmaul, and Metzger
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,
Jami Koresko
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.

The meeting was called to order by Chairman Kullberg at 9:29 A.M. at the water treatment plant office.

After a review of the February 7, 2022 regular board meeting minutes, Commissioner Kushmaul made a motion to approve as written, seconded by Commissioner Metzger and approved.

After a review of the March 1, 2022 regular board meeting minutes, Commissioner Kushmaul made a motion to approve as written, seconded by Commissioner Metzger and approved.

Commissioner Faust made a motion to confirm the bills for payment, seconded by Commissioner Waasdorp and approved.

There was a brief review of the 1st quarter, 2022 financial statements. Ms. Koresko stated that most of the budget numbers looked in line. Ms. Koresko stated that Employee benefits for all departments show as being over budget due to workmen's compensation insurance being paid in the first quarter. Ms. Koresko stated that under the wastewater treatment plant, salaries and payrolls taxes show as being over budget due to overtime this quarter and insurances shows as being over budget due to insurance renewal for plant and vehicles. Safety is also over budget due to do an O2 sensor and winch safety. Ms. Koresko stated that under the water treatment plant, education shows as being over budget due to Denny Dixon Grade ii A schooling and fire hydrant shows as being over budget due to the purchase of a fire hydrant. Ms. Koresko stated that salaries and payroll taxes shows as being over budget due to seven pay periods happening within the first quarter vs. six and a half that is budged because of salaried employees. Commissioner Waasdorp made a motion to approve as written, seconded by Commissioner Kushmaul and approved.

Superintendent Starks gave the board an update on the Wastewater Treatment Plant. Superintendent Starks stated that the Wastewater Treatment Plant had a power surge and now the battery backup isn't working properly and has replaced it. Superintendent Starks stated that we are constantly having to chase what's happening at the wastewater treatment plant and feels as though it is nickel and diming the district. Superintendent Starks also stated that samples from the wastewater treatment plant are coming back great!

Superintendent Starks gave the board an update on the Water Treatment Plant. Superintendent Starks stated that the plant is running good and pumping is starting to increase. Superintendent Starks stated that water main flushing has started this week and will be completed by Thursday. Superintendent Starks stated that a new 6" main was put in on Emerson Ave and is up and running. Superintendent Starks also stated that the water treatment plant bought a new turbidity meter and sent the old one in to be refurbished so we will have a backup always on hand. Superintendent Starks stated that meters have been ordered for the new meter reading system about 5 weeks ago and expects everything will be here in about 1 to 2 weeks.

Superintendent Starks stated that Gordon Pugh may have looked at UV lights and that it has possibly affected his eyes. The board suggested that everyone who goes into the UV room now wear safety shields or glasses.

Superintendent Starks gave the board an updated on the Street Lighting Project. Superintendent Starks stated that BECC came back the last couple of weeks to move lights to new poles that had been replaced. Superintendent Starks stated that he is happy with the way the lights look and distribute light.

Superintendent Starks gave the board an update o the Mandolin Ridge Project. Superintendent Starks stated that the contract for water sales with the Town of Chautauqua has been completed. Commissioner Faust made a motion to approve the Town of Chautauqua Water Supply contract, seconded by Commissioner Metzger and approved.

The next board meeting is scheduled for Tuesday, June 14, 2022 at 9:30 A.M. at the water plant office.

Meeting Adjourned by Chairman Kullberg at 10:37 A.M.

Marge Metzger
Secretary